

Group Supplier Policy

This policy supports Sappi's Group Sustainability Charter and our approach to sustainable development.

Our approach to sustainability is based on a holistic view of *Prosperity, People and Planet* (3Ps).

Being a sustainable organisation means that we balance and integrate the 3Ps into our business decisions, strategies and processes to help us add more value for all our stakeholders. Our strong sustainability governance structure is underpinned by our commitment to living our value statement: *At Sappi we do business with Integrity and Courage; making Smart decisions which we execute with Speed. Our values are underpinned by an unrelenting focus on and commitment to safety.*

Our suppliers are an important stakeholder group and we encourage them to join our commitment to the 3Ps by:

Prosperity

- Promoting an ethical culture by sharing our commitment to living our value statement and reporting any breaches of the **Sappi Code of Ethics** through our hotlines.

People

- Upholding the principles of human rights as set out in the **United Nations Universal Declaration on Human Rights**.
- Adhering to national labour law and to internationally proclaimed human rights, particularly those relating to:
 - Child labour, and
 - Forced labour (including prison and slave labour).
- Respecting diversity and recognising the right of employees to freedom of association and collective bargaining.
- Promoting equal opportunity, and a non-discriminatory working environment.
- Paying, at the very least, wages that meet the legal or industry minimum.

- Complying with the working hours specified in the **International Labour Organisation (ILO) Conventions** on working hours, national legislation or an applicable collective agreement.
- Prioritising safety and health by complying with internationally accepted best practice health and safety standards such as **OHSAS 18001**, **OHSA** or other standards determined with Sappi and/or an accepted third party.
- Providing appropriate health and safety training.

Planet

- Having an appropriate environmental policy in place.
- Conforming to internationally accepted best practice legislation and environmental management systems such as **ISO 14001** and **EMAS** or forest certification systems such as **FSC™**, **SFI®**, **PEFC™**.
- Working with Sappi to reduce our environmental impact by:
 - Reducing energy consumption and greenhouse gas emissions, and
 - Improving water quality and reducing waste.

...continued overleaf



Group Supplier Policy continued

Conformance

- When engaging with suppliers, we will take into consideration the size and maturity of the supplier and in some instances may ask for proof of policies and certification. We also expect suppliers' sub-suppliers and sub-contractors performing services for Sappi to conform to this policy.
- We reserve the right to disengage from suppliers who fail to demonstrate commitment to this policy. Other than breaches of human rights and core labour conventions, we will take cognisance of instances where suppliers are working towards implementing the requirements of this policy.

Going forward, we will continue to develop our manufacturing, human, social and natural resources in a way that ensures our sustainability approach enhances our long-term viability and overall *Prosperity*.

Steve Binnie
Chief Executive Officer
Sappi Limited