

# SAPPI SOUTHERN AFRICA LIMITED: PURCHASING TERMS AND CONDITIONS FOR THE PURCHASE OF RECYCLED AND RECOVERED PAPER AND PAPER BOARD

## 1 INTERPRETATION

1.1 In this document, except where the context clearly indicates a contrary intention –

1.1.1 “business day” means any day other than a Saturday, Sunday or public holiday in the Republic of South Africa;

1.1.2 “buyer” means Sappi Limited or any subsidiary thereof as defined in the Companies Act, 71 of 2008, to which goods are supplied by the supplier;

1.1.3 “calendar month” means one of the 12 named months of the year from the first to the last day of such month;

1.1.4 “COIDA” means the Compensation for Occupational Injuries and Diseases Act, 130 of 1993;

1.1.5 “contract” means an agreement between the buyer and the supplier for the sale of goods and supply and delivery, as specified in a purchase order, and which is entered into on these terms and conditions read with that purchase order, on the earliest of the date when the supplier:

1.1.5.1 notifies the buyer in writing that it accepts the purchase order, as the case may be, and/or that it will commence with the supply and delivery of the goods;

1.1.5.2 commences with the execution of the order;

1.1.5.3 commences with the delivery of the goods to the buyer; or

1.1.5.4 accepts payment for the goods and services;

1.1.6 “day” means a calendar day, from 00:00 to 24:00;

1.1.7 “goods” means the goods described in an order and which the supplier supplies, sources, delivers, for the buyer, as prescribed in the order;

1.1.8 “invoice” means a tax invoice as defined in the Value Added Tax Act, 89 of 1991 where the supplier is a VAT vendor, and where it is not, a commercial invoice;

1.1.9 “law” means the common law, statutes and all subordinate legislation, including regulations, bylaws and collective agreements and “laws” has a corresponding meaning;

1.1.10 “notice of variation” means the notice given by the buyer to the supplier setting out any changes which the buyer requires to the contract;

1.1.11 “OHS Act” means the Occupational Health and Safety Act, 85 of 1993 and all Regulations made or deemed to be made thereunder;

1.1.12 “order” means a written order issued by the buyer to the supplier for the design, manufacture, supply, sourcing, delivery, installation and/or testing and commissioning of the goods described in that order;

- 1.1.13 “personnel” means the supplier’s members, directors, officers, employees, agents and contractors;
  - 1.1.14 “SARS” means the South African Revenue Services;
  - 1.1.15 “specifications” means any specifications, standards and/or requirements referred to in an order or contract documents and with which the goods must comply;
  - 1.1.16 “supplier” means Supplier Name, being the person from whom the buyer purchases the goods in terms of a contract;
  - 1.1.17 “variation proposal” means any change proposed by the supplier, to a contract, in response to a notice of variation;
  - 1.1.18 “VAT” means value added tax charged or payable in terms of the Value Added Tax Act, 89 of 1991;
  - 1.1.19 “VAT certificate” means a notice of registration as a vendor in terms of the Value Added Tax Act, 89 of 1991;
  - 1.1.20 “week” means a period of 7 consecutive days;
  - 1.1.21 “year” means a period of 365 consecutive days, and for the purposes of this clause, leap years will be ignored;
  - 1.2 If a definition contains a substantive obligation, that obligation is enforceable even though it is included in that definition;
  - 1.3 A reference to the singular includes the plural and vice versa and a reference to any particular gender includes the other gender and the neuter. Unless the context indicates otherwise, a reference to a person includes natural persons, juristic persons, partnerships, and trusts.
  - 1.4 If any notice period prescribed in this agreement expires on a Saturday, Sunday or a public holiday, it will be deemed to expire on the next business day thereafter;
  - 1.5 Any notice period will be calculated by excluding the first day, and including the last day, thereof;
  - 1.6 A reference to any law means that law as it applies on the date a contract is concluded and as that law is amended or replaced from time to time thereafter.
  - 1.7 All contracts shall be exclusively governed by, and interpreted according to the laws of the Republic of South Africa.
- 2 APPLICATION OF THESE TERMS AND CONDITIONS
- 2.1 Only a director or general manager of the buyer is authorised to vary these terms and conditions.
  - 2.2 If these terms and conditions and the provisions of any order differ or conflict, then as long as a director or general manager of the buyer has approved the order by signing it with a hand-written signature, the order prevails. If someone other than a director or general manager of the buyer signs the order and it differs from or conflicts with these terms and conditions, these terms and conditions prevail over that order.
  - 2.3 Unless expressly agreed by the buyer in writing, the buyer is not obliged to buy the goods and/or services exclusively from the supplier.

- 2.4 Each contract comprises the whole agreement between the supplier and the buyer, and contains all the express provisions agreed by the parties, about the subject matter of that contract.
- 2.5 No failure to enforce, or delayed or partial enforcement of, a right by any party shall prejudice or derogate from the rights of such party under a contract, nor shall it constitute a waiver or novation of that party's rights under the contract and it shall not estop or otherwise prevent such party from enforcing at any time all its rights arising out of the contract.
- 2.6 THE SUPPLIER'S STANDARD TRADING TERMS AND CONDITIONS DO NOT APPLY UNDER ANY CIRCUMSTANCES.
- 2.7 SHOULD THE BUYER SIGN OR ACKNOWLEDGE RECEIPT OF ANY DOCUMENT RECEIVED FROM THE SUPPLIER WHICH CONTAINS (OR REFERS TO) TERMS AND CONDITIONS, SUCH SIGNATURE OR ACKNOWLEDGEMENT SHALL UNDER NO CIRCUMSTANCES AMOUNT TO ANY ACCEPTANCE OF THE TERMS CONTAINED, OR REFERRED TO, THEREIN AND THESE SAPPI SOUTHERN AFRICA PURCHASING TERMS AND CONDITIONS SHALL ALWAYS PREVAIL.
- 2.8 NO ACTION BY THE BUYER SHALL ENTITLE THE SUPPLIER TO ASSERT THAT THE SUPPLIER'S STANDARD TERMS AND CONDITIONS APPLY TO THIS ORDER.
- 2.9 To the extent that the order is deemed in any way to be an acceptance of a quotation or any other offer by the supplier, any such acceptance by the buyer, and the resultant contract, is subject to these terms and conditions, and may not thereafter be varied, amended or substituted by the supplier by way of its acceptance of order, delivery note, invoice, or other documentation.
- 2.10 Since the provisions of this agreement have been settled by negotiation and each party has been free to secure independent legal advice, the rule of construction that clauses must be interpreted against the party principally responsible for drafting does not apply.

### 3 PRICE

- 3.1 The price of the goods (or, where the price is determined by applying rates set out in an order, those rates) shall:
- 3.1.1 be firm and fixed and shall not, unless expressly agreed to the contrary in writing by an authorised representative of the buyer, be escalated or otherwise increased for any reason;
- 3.1.2 unless specifically stated in the order, exclude all charges of and associated with delivery of the goods to the destination specified by the buyer including the costs of unloading, and transportation;
- 3.1.3 include all charges of and associated with any applicable packaging materials, insurance, and all applicable duties, excise and taxes.
- 3.2 Goods sold by mass shall be purchased on a "net mass" basis, that is excluding the mass of any packaging, vehicle or tank in which they are delivered or the mass of any diluting agent.
- 3.3 The buyer must pay the supplier the price of the goods within 60 days after the end of the calendar month during which the buyer receives the supplier's invoice for that price. The buyer does not have to pay any amount to the supplier unless and until the supplier has

complied with all of its obligations then due in terms of the applicable contract and the buyer has received a certified copy of the supplier's VAT certificate, where applicable.

#### 4 SPECIFICATIONS, DEADLINES AND DELIVERY

- 4.1 Time is of the essence of each contract. The supplier must perform its obligations in accordance with the specifications and any applicable deadlines.
- 4.2 All goods must be securely packed so as to prevent loss or deterioration of, and/or damage thereto. All packaging materials become the property of the buyer on delivery of the goods.
- 4.3 The supplier must make the goods available for collection at the sites designated by the buyer in the order, and the supplier shall be responsible at its cost and risk to load the goods onto the buyer (or its agent's) vehicle which shall transport the goods from the site. When loading the vehicle the supplier shall at all times ensure that it complies with the relevant laws and regulations and shall in particular not overload the vehicles.
- 4.4 The supplier must only deliver the goods to a representative of the buyer who is actually authorised to take delivery thereof.
- 4.5 Unless otherwise specified in the order, delivery takes place when the supplier has completed the loading of the goods onto the vehicle and the buyer (or its agent) signs an acceptance certificate in respect of the goods.
- 4.6 If the supplier fails to deliver timeously, then, without prejudice to any of its other rights or remedies and subject to any penalties prescribed in the order, the buyer may recover from the supplier such damages as the buyer actually suffers because of the delay.
- 4.7 If agreed in writing between the parties that the supplier is obliged to transport the goods to the buyer's premises then:
  - 4.7.1 any carrier transporting goods to the buyer is the agent of the supplier and transport is at the supplier's risk;
  - 4.7.2 unless otherwise stated in the order, the supplier must pre-pay all transportation costs, duties, excise and all other imposts necessary to effect delivery of goods, unloaded at the sites designated by the buyer;
  - 4.7.3 delivery of the goods shall take place once the unloading of the goods has been completed by the supplier at Sappi's premises.
- 4.8 A delivery note must accompany all goods delivered to the buyer. That delivery note must reflect the buyer's order number relating to the goods delivered a description of those goods, their quantity and net masses. Part deliveries must be indicated as such. Invoices must also include all this information.
- 4.9 Should there appear to be any conflict, inconsistency, discordance or want of agreement between requirements, descriptions, dimensions, specifications or quantities specified in the order, the matter shall be referred by the supplier to the buyer for a decision before proceeding to execute the order of any part thereof. The buyer's decision shall be final and binding.

## 5 COMPLIANCE, PERSONNEL AND HEALTH AND SAFETY

- 5.1 The supplier must comply with all applicable laws, including, but not limited to, the OHS Act, COIDA, other employment laws, health and safety laws, road transport and traffic laws, environmental laws and customs and excise and other tax laws.
- 5.2 The supplier undertakes to ensure that its personnel do not do or omit to do anything which would be an offence in terms of the OHS Act and to take all reasonable steps to prevent any such act or omission.
- 5.3 At all times during a contract, the supplier must hold a valid, current certificate of good standing from the Compensation Commissioner and must provide the buyer with a certified copy thereof. Whenever the current certificate terminates, the supplier must provide the buyer with the new certificate.
- 5.4 The supplier must immediately, and in writing, advise the buyer's safety, health and environmental representatives of any dangerous situation which may arise from any work which it performs at the buyer's sites.
- 5.5 The supplier shall maintain a consistently high standard of integrity in all its business relationships with the buyer and foster the highest possible standards of professional competence in all its dealings with the buyer. The supplier acknowledges that the buyer has a code of ethics (the "Code"). A copy of the Code may be viewed on [www.sappi.com](http://www.sappi.com) and is available from the supplier on request. In supplying goods to the buyer, the supplier agrees that it shall not knowingly take any action which violates the Code. Further, no employee of the buyer is authorised to propose to the supplier or approve conduct inconsistent with the Code.
- 5.6 The buyer shall have the right to terminate this contract and any other contract with the supplier if the supplier is in breach of the Code.

## 6 OWNERSHIP / RISK

- 6.1 Unencumbered sole ownership of goods passes to the buyer upon delivery thereof to the buyer, provided that if all or a part of the price thereof is paid before delivery, then ownership passes when such payment is made, irrespective of the location of such goods. If ownership of the goods passes before delivery, the supplier will thereafter hold the goods on behalf of the buyer and must, if possible, tag or stamp the goods with the words "Property of" and the buyer's full name so as to make it clear that they belong to the buyer.
- 6.2 Risk of loss of, or damage to, or caused by, the goods remains with the supplier until they have been delivered to the buyer and signed for on or behalf of the buyer by a duly authorised representative of the buyer.

## 7 VARIATIONS

- 7.1 At any time during a contract, the buyer may issue a notice of variation to the supplier.
- 7.2 Within 7 days of receiving the notice of variation, the supplier must notify the buyer of any changes to the contract that may be required to give effect to the notice of variation, by way of a variation proposal.

- 7.3 The variation proposal must set out any changes which the supplier proposes to the contract and the reasons for those changes, including any increases or reductions in the supplier's costs.
- 7.4 The buyer may, within 7 days of receiving the variation proposal:
- 7.4.1 require the supplier to perform in accordance with the contract as it stood prior to the notice of variation; or
  - 7.4.2 notify the supplier in writing of its acceptance of the variation proposal, in which case the contract, will be deemed to have been amended in accordance with the variation proposal, with effect from the date of the buyer's notice, subject always to these terms and conditions.
- 7.5 Within 2 days of the buyer accepting the variation proposal, the supplier must, at its cost, return any obsolete specifications to the buyer, at the site.
- 7.6 At all times, the supplier must only use the current specifications to comply with its obligations.
- 7.7 The buyer will not be liable to pay the supplier for time and/or materials wasted because the supplier uses obsolete specifications.
- 8 INSPECTION
- 8.1 The supplier must procure that, at any time before delivery, on reasonable request by the buyer, the buyer's representatives have access to the supplier's premises and those of the supplier's contractors or suppliers who are working on, or in connection with, the goods, to inspect and, if applicable, test the goods.
- 8.2 No inspection, test, approval, certificate of acceptance, acknowledgement of delivery, receipt or payment will under any circumstances relieve the supplier from complying fully with its obligations in terms of a contract nor prejudice any of the buyer's rights to enforce same.
- 9 CONFIDENTIALITY
- 9.1 No Information relating to a contract or the buyer's know-how and any other information which the supplier obtains from the buyer or about the buyer and the buyer's operations which is not public knowledge may be disclosed or communicated by the supplier to any third party for any reason, including publication or advertising, without the prior written consent thereto of the buyer in each instance. The supplier must ensure that the personnel comply with these confidentiality obligations as if they were the supplier.
- 9.2 The supplier must not reverse engineer any sample or software with which it is provided by the buyer.
- 9.3 Any information provided by the buyer including specifications, processes, methods, plans, drawings, patterns, formulations, recipes and/or samples:
- 9.3.1 may not be copied in any way by the supplier without the buyer's prior written consent, in each instance;
  - 9.3.2 remains the property of the buyer;

9.3.3 must, together with any copies thereof, be returned by the supplier to the buyer in good order and conditions, on the earlier of the request of the buyer, the termination of the contract, or as soon as they are updated; and

9.3.4 may be used only for the purpose of performing the supplier's obligations in terms of a contract.

9.4 The provisions of this clause 9 shall survive the termination of the contract.

## 10 DATA PROTECTION

10.1 The performance of both Parties' obligations in terms of this Agreement shall be strictly in compliance with the Protection of Personal Information Act, the Electronic Communications and Transaction Act 2002, and all other laws, policies, and procedures relating to the protection, storage, handling, privacy, processing and destruction of personal data. In particular, and without limiting the generality of the foregoing, each of the Parties shall:

10.1.1 comply with each of the Conditions 1 to 8 contained in Chapter 3 of POPI;

10.1.2 comply with section 18 of POPI, in that it shall secure the integrity of any Personal Information in its possession or under its control by taking appropriate, reasonable technical and organisational measures to prevent loss of, damage to or unauthorised destruction of Personal Information and/or unlawful access to or processing of Personal Information; and

10.1.3 take all reasonable measures to—

10.1.3.1 identify all reasonably foreseeable internal and external risks to Personal Information in its possession or under its control;

10.1.3.2 establish and maintain appropriate safeguards against the risks identified;

10.1.3.3 regularly verify that the safeguards are effectively implemented; and

10.1.3.4 ensure that the safeguards are continually updated in response to new risks or deficiencies in previously implemented safeguards.

10.2 The Parties shall at all times during the performance of their obligations in terms of this Agreement:

10.2.1 ensure that no data collected from any person during the supply of the Services is sold, disclosed, commercially exploited, or used in any way other than as expressly authorised in this Agreement;

10.2.2 ensure that it is able to identify all data relating to this Agreement and persons making use of the Services separately from other data under its control;

10.2.3 ensure that it processes data for only the express purpose for which it was obtained;

10.2.4 ensure that, once processed for the purposes for which it was obtained, all data will be destroyed to an extent that it cannot be reconstructed to its original form;

- 10.2.5 ensure that all usernames and passwords affording access to the Personal Information remain secure, confidential and exclusively attributable to a specific employee;
- 10.2.6 notify the other Party of any actual or suspected breach of its security measures; and
- 10.2.7 have due regard to any applicable industry codes of practice relating to information security management.

## 11 SUPPLIER'S WARRANTIES

- 11.1 The supplier represents and warrants, in addition to any warranty implied by law, that:
  - 11.1.1 upon delivery to the buyer, the goods comply with the specifications;
  - 11.1.2 upon delivery to the buyer, the goods are fully paid for, unencumbered and not subject to any right in favour of, or any claim by, any third party, and ownership and undisturbed possession and enjoyment of the goods will pass to the buyer in terms of clause 6.1;
  - 11.1.3 upon delivery of the goods they will conform to all laws and regulations affecting the sale, use, packaging and labelling of the goods, which are in force and effect on the date of delivery, and that each good has attached to it, or is accompanied by, appropriate instructions, warnings and/or labelling in relation to transporting, storing, operating, using, consuming or disposing of the goods;
  - 11.1.4 it complies with all applicable laws whilst performing pursuant to any contract, including sections 10(1), (2) and (3) of the OHS Act.
- 11.2 The supplier must replace the goods or any part thereof which is defective or which fails to comply with any of the specifications or any of the supplier's warranties.

## 12 INDEMNITY, INSURANCE AND LIMITATION OF LIABILITY

- 12.1 The supplier indemnifies the buyer against all loss, damages, claims, costs of any nature (including costs on the attorney and own client scale on a full indemnity basis), interest, fines and/or penalties, which the buyer or any of its members, directors, officers, employees or agents may sustain or incur and arising from, or in connection with:
  - 12.1.1 any claim, by any person, arising out of any negligent or intentional act or omission by the supplier of any of its personnel and which is connected to a contract in any way;
  - 12.1.2 any injury, death and/or property damage caused by any latent or patent defect in the goods;
  - 12.1.3 any contravention by the supplier of any applicable law including, but not limited to, the OHS Act, COIDA, other employment laws, health and safety laws, road transport and traffic laws, environmental laws and customs and excise and other tax laws.
- 12.2 The supplier warrants that it will be adequately insured in respect of its risk from or in connection with each contract, including appropriate insurance in respect of compensation for occupational injuries, death and disease, public liability insurance. The supplier's

obligation to obtain such insurance cover must not be interpreted as limiting any claim which the buyer may have against the supplier, in any way.

- 12.3 On demand, the supplier must provide the buyer with copies of any insurance policies taken out in terms of a contract or an underwriter's certificate confirming the nature and duration of cover, any exclusions and deductibles, and, in both cases, proof that the premiums for that insurance cover have been paid.
- 12.4 Other than for breaches of a contract, the buyer is only liable to the supplier for claims which the supplier may have against the buyer and which arise from, or in connection with, any act or omission by the buyer or any of its agents or employees, that is grossly negligent or is an intentional and unlawful act or omission.
- 12.5 Despite any other applicable provisions, neither the buyer nor its members, directors, employees and/or agents are liable to the supplier for any indirect, consequential, or special damages (including but not limited to a loss of profits, loss of production or business interruption) arising from any cause, including a breach of contract, a delict or from strict liability.

### 13 BREACH

- 13.1 If the supplier breaches any provision of a contract, then without prejudice to any of its other rights in that contract or in law, the buyer may suspend all payments to the supplier and, if the contract is then cancelled, set off against those payments, a reasonable estimate of any damages suffered by the buyer.
- 13.2 If the supplier delivers goods which are defective (including goods damaged because of improper and/or inadequate packaging) or if such goods otherwise do not comply with any of the provisions of the applicable contract, then, in addition, and without prejudice to any of its other rights in terms of the contract or in law (including its rights to claim damages and/or specific performance and/or in respect of latent defects in the goods) the buyer may:
  - 13.2.1 refuse to accept delivery of such goods, or having accepted delivery thereof, reject such goods within a period of 12 (twelve) months after delivery thereof and either return such goods to the supplier or require the supplier to remove such goods at the expense and risk of the supplier, and recover from the supplier any payment already made in respect thereof; or
  - 13.2.2 require the supplier to immediately rectify the defective goods or replace them at the supplier's cost with goods complying with the applicable contract (pending which such goods will be held at the supplier's risk and expense); or
  - 13.2.3 rectify such goods itself or to instruct a third party to rectify such goods or purchase from any other source goods complying with the applicable contract and recover from the supplier the cost of such rectification or the purchase price of the goods so purchased from another source plus any applicable duty, excise, tax and the costs of carriage, delivery, installation, testing and commissioning.
- 13.3 If the supplier breaches any provision of a contract and, where the breach can be remedied, fails to remedy that breach within 10 days of receiving notice to do so, then without prejudice to any of its other rights in a contract or in law, the buyer may:

- 13.3.1 cancel the contract; or
  - 13.3.2 claim specific performance; and
  - 13.3.3 in either case, claim damages.
- 13.4 The buyer may, without prejudice to any of its other rights or remedies in terms of this agreement or in law, with immediate effect, terminate the whole or any part of a contract and any other contract which it then has with the supplier, whether or not performed, of the supplier:
- 13.4.1 commits a material breach of a contract which cannot be remedied. Failing to meet a deadline is deemed to be a material breach;
  - 13.4.2 being a partnership, is dissolved; or
  - 13.4.3 effects or attempts to effect a compromise with all, or any significant class of, its creditors; or
  - 13.4.4 prior to fulfilment of all of its obligations, in terms of a contract, disposes of the whole or greater part of its assets, or transfers the majority or controlling shareholding or members' interest in the supplier to a third party; or
  - 13.4.5 being a natural person, dies; or
  - 13.4.6 any employee or agent of the supplier gives or offers any valuable consideration or benefit to any employee of the buyer to obtain or attempt to obtain any favour or advantage, or perpetrates or participates in any fraud which prejudices or might prejudice the buyer.
- 13.5 The supplier may not cancel a contract by virtue of any breach thereof by the buyer unless such breach is material and the buyer has failed to rectify such breach within 30 days after receiving written notice from the supplier requiring it to do so.
- 13.6 The buyer may, but is not obliged to, institute any legal proceedings against the supplier arising out of a contract in any Magistrates' Court having jurisdiction over the person of the supplier notwithstanding that the claim or the value of the matter in dispute may exceed the jurisdiction of such Court. The supplier is liable for all legal costs, including costs on the attorney and own client scale on a full indemnity basis and collection charges (including tracing costs), which may be incurred by the buyer, irrespective of whether or not court proceedings have been instituted.
- 13.7 Should the buyer at any time during or after the termination of a contract, reasonably suspect that the supplier or any employee or agent of the supplier has behaved dishonestly or unlawfully in respect of such contract and has caused prejudice to the buyer as a result thereof, the buyer may have any books, records and documents in the possession of or under the control of the supplier relating to transactions pursuant to such contract examined by the buyer's internal or external auditors for the purpose of verifying whether or not any such behaviour occurred.

## 14 LIENS

- 14.1 The supplier waives irrevocably any lien or other right of retention which it may have or which it may acquire in the future, in respect of any goods and any documents relating to those goods.
- 14.2 If the supplier leases its premises and has any of the buyer's property on its premises, it must notify its landlord that the buyer's property belongs to the buyer and mark the buyer's property with the words "Property of" and the buyer's full name and prove to the buyer that it has done so. If the supplier's landlord changes, the supplier must immediately give a notice in terms of this clause to its new landlord.

## 15 TRANSFER OF RIGHTS AND OBLIGATIONS

No cession, delegation, assignment or sub-contract of all or any of the rights and/or obligations of either party under a contract is of any force or effect unless and until the other party thereto expressly consents thereto in writing, save and except that the supplier hereby consents to any such cession, delegation, assignment or subcontract by the buyer to Sappi Limited and its successor in title, or any subsidiary company of Sappi Limited.

## 16 ARBITRATION

- 16.1 Should any dispute arise between the parties in connection with the interpretation; effect; or implementation of the provisions of this agreement or any other matter arising directly or indirectly out of this agreement or the termination of this agreement, either party may demand that the dispute be determined in terms of this clause by written notice given to the other(s).
- 16.2 The arbitration shall be held in Johannesburg and conducted in accordance with the Supreme Court Act, No. 59 of 1959, and the rules made under it, provided that the arbitrator shall be entitled to dispense with or vary the rules so that the hearing of the matter may be expedited.
- 16.3 If the dispute is principally:
- 16.3.1 a legal matter, the arbitrator shall be a practising advocate or attorney of at least ten years' standing;
- 16.3.2 an accounting matter, the arbitrator shall be a practising chartered accountant of at least ten years' standing;
- 16.3.3 any other matter, the arbitrator shall be any independent person, agreed upon between the parties to the dispute.
- 16.4 The parties shall jointly nominate the arbitrator. If the parties are unable to agree on an arbitrator within seven days of written request for nominations, the arbitrator shall be nominated by the President of the Law Society of the Province in which the arbitration is to be held or his/her successor-in-title.
- 16.5 The decision of the arbitrator shall be final and binding on the parties to the dispute and may be made an order of court at the instance of any of the parties to the dispute.
- 16.6 The provisions of this clause are severable from the rest of this agreement and shall remain in effect despite the termination or invalidity of this agreement.
- 16.7 The provisions of this clause shall not preclude a party from approaching the High Court for urgent interim relief.

## 17 NOTICES AND ADDRESSES FOR SERVICE

- 17.1 Unless otherwise specified any notice or communication in terms of a contract:
- 17.1.1 must be in writing to be effective;
  - 17.1.2 must be sent by hand to the buyer at its address set out in the order;
  - 17.1.3 must be sent by hand or telefax to the supplier at any address/email which the supplier has given to the buyer.
- 17.2 The buyer's *domicilium citandi et executandi* is 48 Ameshoff Street, Braamfontein, Republic of South Africa or any other physical address of which the buyer notifies the supplier. The supplier's *domicilium citandi et executandi* is any address with which the supplier has provided the buyer.
- 17.3 Either party may change its address to any other address within South Africa. Such change will only take effect upon receipt or deemed receipt of such notice by the other party.
- 17.4 Any notice or communication shall, if delivered by hand between 08:00 and 16:30 on a business day, to the person apparently in charge of the premises selected by the addressee for the delivery of notices, be deemed to have been received on the date of delivery.
- 17.5 Any written notice or communication which has actually been received by a party shall be regarded as sufficient notice even if it has not been sent in the manner or to the address provided for above.